

**CITY OF HOMESTEAD
DEVELOPMENT SERVICES**
PERMITTING HOURS
8:00 A.M. - 12:00 P.M.
MONDAY – FRIDAY



100 CIVIC COURT
HOMESTEAD FLORIDA 33030
T.305.224.4500 F.305.224.4539

Permit Refund Request

Date	Permit/Process Number
Property Owner	Job Address
Mailing Address	Apartment/Unit Number
Telephone Number	E-Mail Address
Reason for Refund	Requested Refund Amount \$

I am requesting a permit fee refund. I understand that the following fees are non-refundable according to the City of Homestead Fee Schedule: (1) Upfront processing fee; (2) Miami-Dade County Code Compliance fees; and (3) State of Florida fees mandated by statute.

Permit fees may be refunded subject to the following:

- (1) No refund shall be made where any work has commenced except where duplicate permits are issued for the same work, in which case a refund in accordance with (4) below may be granted to the prior issued permit holder, providing the duplicate permits were issued within ninety (90) days of each other and request for refund is received within ninety (90) days of the issuance of the latter permit.
- (2) No refunds shall be made where permit has become void as provided by paragraph 105.6 of the Florida Building Code;
- (3) No refunds shall be made on permit fees of ten dollars (\$10.00) or less.
- (4) Refunds on permits or any item thereon where fees are over ten dollars (\$10.00) will be refundable on a basis of seventy (70) percent of the balance over ten dollars (\$10.00), such refunds to be made to the closest dollar.

All refunds are payable to property owner. Property owner may provide notarized statement allowing refund to a third party.

Payee Signature	Print Name	Date
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Office use only		
Refund Request Approval <input type="checkbox"/> Yes <input type="checkbox"/> No	Approval/Denial Date	Amount of Refund Approved \$
Building Official Signature		